**Registered and by regular mail**<your name>
<your address>
<postal code and town>

 **To**<name of landlord or housing cooperative>
<address>
<postal code and town>

**Subject :** refund deposit<town, date>Dear sir/madam,
Since <start date> have I rented a house on the <address> in <town>.

When started a rental contract have I paid a deposit of <amount>.

Meanwhile the rental contract is expired from <end date>. The rental contract states that you have to pay the deposit back within <period> after the rental contract has expired. Until now I haven’t received the deposit back from you.

I herewith hold you in comtempt and I ask you to transfer the referred amount to the account number in the name of <name> in <town>. Moreover I lay claim to the legal interest from <date after 14 days> till you have paid.

If you will not make the payment, I will be forced to take legal action against you. I hereby hold you accountable for all the costs that result from these actions.

I’m counting on the fact that you will fulfill your obligations. I expect your respond within five days after this letter has reached you.

Kind regards,

<name and signature>